

OFFICE OF DIRECTOR HIGHER EDUCATION, HARYANA, PANCHKULA

ORDER

No. 4/35-2022 ME (1)

Dated, Panchkula, the: 07.12.2022

Sh. Mohit Dagar, Clerk office of Director Higher Education, Haryana is hereby appointed by transfer as clerk in the Haryana Education Department (Sub Offices College Cadre (Group-C) Services in the pay band FPL-2 (19900-63200) of Schedule-1 pay matrix of Haryana Civil Services (Revise Pay), Rules 2016 plus usual allowances as sanctioned by the Haryana Government from time to time and posted in the Government College, Bhiwani against vacancy.

Terms and Condition of this appointment are as under:-

1. He will be appointed purely on temporarily / provisional basis.
2. His appointment is against temporary posts and his confirmation against substantive post shall be considered on the basis of his seniority and record of service as and when such post is available.
3. If at any stage, the employee desires to resign from his post, He will be required to give one month's notice or forfeit in lieu thereof his salary including allowances for one month or for the period by which the notice falls short of one month. The Directorate will give such a notice to the employee also in case it is proposed to terminate his service for the reasons other than that mentioned in clause (1) above.
4. He will remain on probation for a period of two years from the date of joining in the department. The period of probation can be extended in accordance with the existing rules.
5. He will be required to qualify the State Eligibility Test in Computer Appreciation and Applications (SETC) as per Government instructions in force on the subject.
6. It is also made clear here that character and antecedents of newly appointed candidates have not been verified by the department in terms of Government instruction issued vide No. 52/18/2018-3GSIII dated 23 June, 2022. In case, any adverse facts come to the notice of the State/ Department regarding his character and antecedents, his services are liable to be terminated without giving any notice.
7. He will be required to take the prescribed oath of allegiance to the Constitution of India.
8. In case he is married, he will produce the certificate that he is not having more than one living spouse.
9. In case the prospective employee is married, he will have to furnish a declaration to the Head of department that he has not taken any dowry after marriage. The declaration should be signed by his wife, father and father in law, as per Chief Secretary, Haryana letter no. 18/1/2004-2GSI dated 21.02.2006.
10. If the prospective employee is unmarried, he will have to take an oath of allegiance to the Constitution of India.
11. He will have to submit an affidavit self attested regarding not to give or take or abet the giving or taking of dowry, or demand, directly or indirectly from the parents or guardians of the bride or bridegroom, as the case may be, any dowry, as per Chief Secretary, Haryana letter no. 18/1/2004-2GSI dated 21.02.2006.
12. This offer of appointment is further subject to his submission of medical fitness certificate from the concerned Chief Medical officer within 15 days from the date of appointment, failing which this appointment will stand cancelled.
13. His appointment is subject to final verification of his educational qualification and other eligibility conditions.

14. At any stage if the certificates produced by him is found to be bogus or defective, his service shall be terminated. Notwithstanding anything contained in this appointment letter, this appointment will be subject to condition that if he is found unfit/unsuitable for appointment to Government Service on the basis of medical report or on the basis of character and antecedents' Verification or otherwise, his service shall be terminated forthwith without prejudice to any other terms and conditions.
15. He will not undertake higher studies of any kind without prior permission of the competent authority. Consequently, no leave of any kind will be granted for pursuing higher studies.
16. He will be required to produce the original educational documents pertaining to his qualification, experience, age and caste/ category, as claimed by him in the application form & others before joining your duties.
17. No TA/DA or joining time will be allowed to him for joining this post.
18. His appointment order is subject to the final outcome of CWP No. 15672/2021 and any other writ petition, relevant to matter pending in the Hon'ble Punjab and Haryana High Court or any other Court of law.
19. His services will be governed by Haryana Education Directorate (State Service Class-III) – Rules 1974 as amended from time to time.
20. His seniority will be fixed in accordance with the Departmental Rules.
21. He will be governed by NEW PENSION RULES as notified vide No.1/1/2004-Pension, dated 18.8.2008.

If the above terms and conditions are acceptable, he should report for duty within 15 days of the receipt of appointment order along with relevant documents stated above, failing which appointment order will be cancelled.

Note:- The appointee would not be entitled to any claim/ benefit because of anything essential regarding rules & regulations left to be quoted in this appointment order or any clerical mistake/ error.

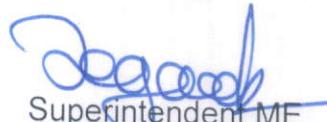
DEEPAK KUMAR
Joint Director Administration
O/o Director Higher Education
Haryana, Panchkula.

Encl. No. Even

Dated, Panchkula, the 07.12.2022

A copy of the above is forwarded to the following for information and necessary action :-

1. Principal, Accountant General (A&E), Haryana, Chandigarh.
2. Principal, Government College, Bhiwani. The joining report of the official may please be sent to this office as and when the official reports for duty. He is also requested to create the HRMS data of the employee, release salary accordingly and complete all the others process whichever is admissible to him.
3. The Treasury/Asstt Treasury officer concerned.
4. Superintendent Administration (Local). She is requested that the official may please be relieved of his duties at an early date to join his new place of appointment/posting. It is also requested that the personal file/service book of the official may please be sent to the Principal, Government College, Bhiwani.
5. Sh. Mohit Dagar, Clerk.
6. Incharge IT Cell for uploading on Web portal.
7. HRMS


Superintendent ME
O/o Director Higher Education
Haryana, Panchkula.